



**COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS**  
**OFFICE OF THE MAYOR**  
**ROTA PUBLIC INFORMATION OFFICE**  
 morrpio23@gmail.com  
 (670)532 - 1346



**Media/Public Announcement Request Form**

TR#: \_\_\_\_\_

**Requestor's Information**

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Contact #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Location of Activity: \_\_\_\_\_ Time/Date of Activity: \_\_\_\_\_

**\*NOTE: REQUEST FORMS FROM DEPARTMENTS/AUTONOMOUS AGENCIES MUST BE SUBMIT 1 WEEK IN ADVANCE. \***

-----Description of Activity (Please Specify) -----

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Type of Announcement(s) Requested:

- Community Flyer
- Public Service Announcement
- Death/Funeral/Anniversary Announcement
- Job Vacancy Announcement

**Note:** All announcement requests and/or other documents will be reviewed and if necessary, edited before advertising out to the community. If there are any other questions, please contact the Mayor's Office of Rota, Public Information Office at 670-532-9451/670-285-0269 or email to [morrpio23@gmail.com](mailto:morrpio23@gmail.com).

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**Requestor's  
 Signature**

\_\_\_\_\_  
**Dean Reynold A.  
 Manglona**  
 Chief of Staff

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**Hon. Aubry M. Hocog**  
 Mayor of Rota