



Aubry M. Hocog
Mayor of Rota

ROTA MUNICIPAL SCHOLARSHIP FOUNDATION

Office of the Mayor, Municipality of Rota

Educational Financial Assistance

P. O. Box 902 Rota, MP 96951 *Rota Mayor's Office (670)532-9451

Email: rotamunicipalscholarshipfndn@gmail.com



Valerie Kate Q. Apatang
Chairwoman

SUPPORTING DOCUMENTS CHECKLIST

STUDENT NAME: (Last)_____ (First)_____ (Middle)_____

TELEPHONE/CELLPHONE NO: _____

EMAIL ADDRESS: _____

TERMS: () NEW () RETURNING () RENEWAL () FALL () SPRING

- ☐ RMSF Application, Sign & Date () Original () Electronic Copy
- ☐ Copy of Acceptance Letter (College/University)
- ☐ Official Transcript or Report Card (College/University)
- ☐ Copy of most Recent Class Schedule (College/University)
- ☐ Copy of High School Diploma (New Applicants Only)
- ☐ Copy of USA Passport or Birth Certificate
- ☐ Copy of CNMI Voter's Registration Card
- ☐ Copy of Latest 1040/W-2 (Parent & Student) for proof of residency
- ☐ Notarized Promissory Agreement/Memorandum of Agreement

IMPORTANT NOTE:

For off-island student(s), send ORIGINAL application with complete requirements to the email address provided on the 1st page of the application. Please note that NO application, either New or On-going for financial assistance will be considered or reviewed unless such application is completed and accompanied by all required supporting documents. In addition, an emailed transcript directly from the institution's admission and records office may be accepted until such time the original is received, as required.

Received Date: _____ Time: _____ Initial: _____



Aubry M. Hocog
Mayor of Rota

ROTA MUNICIPAL SCHOLARSHIP FOUNDATION

Office of the Mayor, Municipality of Rota

Educational Financial Assistance

P. O. Box 902 Rota, MP 96951 *Rota Mayor's Office (670)532-9451

Email: rotamunicipalscholarshipfndn@gmail.com



Valerie Kate Q. Apatang
Chairwoman

STUDENT DATA

Last Name:	First Name:	Middle Name:
Mailing Address: [City, State, Zip Code]	Permanent Street Address:	
Voter's Registration No.	Telephone/Cellphone No.	Email Address:
Citizenship: () US () Other Specify _____	Gender: () Male () Female	Marital Status: () Single () Married No. of Dependents: _____ Spouse Name: _____
Permanent Rota Resident: () YES () NO	For the past 2 years. Have you, your parents or guardians reside in Rota? () YES () NO	
Residential Village:	Valid ID #: (if any)	Ethnicity: () Chamorro () Carolinian () Other Specify _____
Employer: Name: _____ Address: _____ Contact No. _____		

GRANT APPLICATION

() NEW () RENEWAL () RETURNING () FALL () SPRING () SUMMER

INSTITUTION ENROLLMENT INFORMATION

Name of High School attended:		High School or GED Graduation Date:
Name & Address of Institution you have been accepted or enrolled:		Field of Study:
Calendar Year: () Semester Year _____	Admission Status: () Accepted () Enrolled	Class Level: () Undergraduate () Graduate () Advance Degree (specify) _____ () Certificate (specify) _____
Degree Pursuing: () Associates () Bachelor () Master () Advance		
Tentative Graduation Date: Month _____ Year _____		
OTHER INSTITUTION ATTENDED:		
Name of Institution:		Certificates & Degree Obtained (if any)



Aubry M. Hocog
Mayor of Rota

ROTA MUNICIPAL SCHOLARSHIP FOUNDATION

Office of the Mayor, Municipality of Rota

Educational Financial Assistance

P. O. Box 902 Rota, MP 96951 *Rota Mayor's Office (670)532-9451

Email: rotamunicipalscholarshipfndn@gmail.com



Valerie Kate Q. Apatang
Chairwoman

FINANCIAL INFORMATION

(Please fill in all the blanks)

Estimated Financial Resources Information per academic year:		Estimated Educational Expenses:	
Personal Funds (Cash, Savings, etc.)	\$	Testing/Application Fee	\$
Parental Support	\$	School Tuition Fees	\$
Spouse's Support	\$	Book & Supplies	\$
Federal Pell Grant	\$	School Supplies	\$
Perkins Loan	\$	Room & Board	\$
National Direct Student Loan	\$	Health Insurance	\$
Federal Work-Study	\$	Personal Expenses	\$
Other: (Specify)	\$	Transportation Allowance	
		a) Air	\$
		b) Ground	\$
Total Aid Available:	\$	Career Counseling Fees	\$
		Other: (Specify)	\$
		Total Expenses:	\$

RELEASE INFORMATION: All information provided is kept strictly confidential. Information will be released upon written authorization from the applicant.

CERTIFICATION: I certify that all information provided above is true and complete to the best of my knowledge. If requested by Rota Municipal Scholarship Board, I agree to provide proof of information states on this form. I also understand that if I fail to provide the documents requested or falsify any information provided, it may result in the forfeiture of Financial Assistance pursuant to RLL 13-4.

I also authorize the Rota Municipal Scholarship Board to request and obtain any and all necessary information from other agencies related to my financial assistance application. Furthermore, I understand that any financial assistance is subject to availability of funds.

Signature of Applicant: _____ Date: _____

Applicant below 18 years of age: _____ Date: _____
(Name of Parent & Signature)



Aubry M. Hocog
Mayor of Rota

ROTA MUNICIPAL SCHOLARSHIP FOUNDATION

Office of the Mayor, Municipality of Rota

Educational Financial Assistance

P. O. Box 902 Rota, MP 96951 *Rota Mayor's Office (670)532-9451

Email: rotamunicipalscholarshipfndn@gmail.com



Valerie Kate Q. Apatang
Chairwoman

AVAILABILITY AND DEADLINE OF APPLICATION

FALL SEMESTER

May 1st - July 1st

SPRING SEMESTER

October 15th - December 15th

Note: If the deadline falls on a weekend or a holiday, the deadline will be the next working day. Electronic application may be requested through the office email provided above.

SUPPORTING DOCUMENTS

NEW STUDENT

(Never received an award)

RETURNING STUDENT

(Seeking readmission after break)

RENEWING/ONGOING STUDENT

(Received an award from previous semesters)

RMSF Application
Copy of Acceptance Letter (College/University)
Copy of most Recent Class Schedule
Copy of High School Diploma
Copy of Passport OR Birth Certificate
Copy of Voter's Registration Card
Copy of Latest CNMI 1040 (proof of residency)
Notarized Promissory Agreement/Memorandum of Agreement

RMSF Application
Copy of Acceptance Letter
*Original Official Transcript/Grade Point Average OR
Copy of Unofficial Transcript/Grade Point Average*
Copy of Most Recent Class Schedule
Copy of Latest CNMI 1040 (proof of residency)
Notarized Promissory Agreement/Memorandum of Agreement

RMSF Application
Original Official Transcript/Grade Point Average
Copy of most Recent Class Schedule
Notarized Promissory Agreement/Memorandum of Agreement

Note: For Returning/Renewing Students, a new application along with supporting documents must be submitted per semester year. In addition, the deadline for supporting documents is thirty (30) working days after the deadline of application.

ELIGIBILITY FOR SCHOLARSHIP ASSISTANCE (SECTION 5) OF THE RULES & REGULATIONS

- No person other than a person whose domicile in the municipality of Rota shall be eligible for or receive assistance from the Rota Municipal Scholarship Foundation
- No person whose program of study leads to a degree in theology, divinity or religious studies is eligible for grant.
- Applicants must be able to demonstrate a financial need for such a grant, taking into account other financial resources from the individual applicant and/or his/her family.
- Submit a completed and signed application form and ensure that the most recent sealed official transcript is mailed out to the email address provided above **OR** hand delivered to the RMSF Office located at the Rota Mayor's Office.
- Provide an acceptance letter from a recognized US Accredited College, University **OR** Institution as proof.
- Be a graduate from High School, Advanced Development Institute, General Education Development (GED) **OR** Higher.
- Be a registered voter of the CNMI.

FINANCIAL AWARD DISBURSEMENT AMOUNTS:

Part-Time (Tier I):	One (1) to Four (4) Credit(s)	\$200.00
Part-Time (Tier II):	Five (5) to Eleven (11) Credits	\$600.00
Full-Time:	Twelve (12) Credits and above	\$800.00

AWARD PER SEMESTER

IMPORTANT INFORMATION

- For off-island students, email **original** application with complete requirements to rotamunicipalscholarshipfndn@gmail.com. Please note that **NO** application either new, returning or ongoing for financial assistance will be considered or reviewed unless such application is completed and accompanied by all required supporting documents. In addition, an emailed transcript directly from the institution's Administrations and Records Office may be accepted until such time the original is received as required.

BOARD OF DIRECTORS

Valerie Kate Q. Apatang
Chairwoman

Tito S. Hocog II
Vice-Chairman

Ricalynn B. Mendiola
Treasurer

Johora A. Paeda
Secretary

Tonica S. Barcinas
Member